

## **EAST AYRSHIRE COUNCIL**

### **MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE - 22 MAY 2002**

#### **VOLUNTEERS' WEEK - PRESENTATION OF CERTIFICATES**

##### **Report by the Depute Chief Executive/Director of Corporate Resources**

#### **1. PURPOSE OF REPORT**

- 1.1 The purpose of the report is to advise the Sub-Committee of a request from East Ayrshire Volunteer Agency to host a volunteer certificate event in June 2002.

#### **2. BACKGROUND**

- 2.1 Volunteers' week takes place between 7 and 14 June 2002 with various events taking place throughout East Ayrshire.
- 2.2 The Volunteer Agency has requested that the Council host a Volunteers Certificate Event to present certificates to around 100 volunteers from all over East Ayrshire. They have asked that the event take place on the morning of either 11, 12 or 13 June 2002 to be held in the Civic Hall, John Dickie Street, Kilmarnock and that a buffet be served.
- 2.3 The Volunteer Agency has advised that there will be approximately 100 volunteers attending the event and have asked that the Provost or his nominee present the certificates.

#### **3. FINANCIAL IMPLICATIONS**

- 3.1 A finger buffet and tea and coffee for the numbers involved would cost in the region of £450, the hire of a hall has yet to be arranged. In total the event is likely to cost approximately £500.
- 3.2 The certificates will be provided by the Volunteer Agency themselves.

#### **4. POLICY IMPLICATIONS**

- 4.1 The work of the East Ayrshire Local Volunteer Development Agency supports the Council's partnership approach to working with voluntary organisations and the Council's commitment to Social Inclusion.

#### **5. LEGAL IMPLICATIONS - NIL**

#### **6. RECOMMENDATIONS**

**6.1** The Sub-Committee is asked to:-

- (i) consider the request from East Ayrshire Volunteer Agency to host a Volunteer Certificate Event in June 2002; and
- (ii) remit the necessary arrangements to the Depute Chief Executive/Director of Corporate Resources in consultation with the Chair.

Fiona Lees  
Depute Chief Executive/  
Director of Corporate Resources

7 May 2002  
CB/LR

### **LIST OF BACKGROUND PAPERS**

1. Letter from East Ayrshire Volunteer Agency.

Any person wishing to inspect the background papers relative to this report should contact Christine Baillie, Administrative Officer on telephone number (01563) 576129. Any person wishing further information on this report should contact Bill Walkinshaw, Administration Manager on telephone number (01563) 576135.

**Implementation Officer: Christine Baillie, Administrative Officer.**

**AGENDA**